EAST GRINSTEAD MEMORIAL ESTATE LTD

Registered Charity No. 305211 Company No. 468425

MINUTES DIRECTORS MEETING 03/2017

7pm, Wednesday 19th July 2017 Chequer Mead Community Arts Centre, De La Warr Rd. East Grinstead. RH19 3BS

As per the new Articles approved at the recent AGM, and for clarity, these meetings are now "Directors Meetings"

- 1. Present
 - 1.1. Nunn, Hayman, Baker, Russell, Davis, Graysmark, Thurlow, Phillips, Fisher, Funnell, Stagg
- 2. Apologies for Absence
 - 2.1. Yeoman, Sweatman
- 3. Minutes of previous CoM Meeting 02/2017, 29th March 2017
 - 3.1. These were approved as being a true record of the meeting. The Chairman would sign them (and redact if necessary), and post on the web site for members to view, and also in the document archive.
- 4. Matters arising from Meeting 02/2017 not covered elsewhere
 - 4.1.None
- 5. Minutes of 68th AGM, 25th May 2017
 - 5.1. These were approved as being a true record of the meeting. The Chairman would sign them, and post on the web site for members to view, with a copy to the document store.
- 6. Matters arising from AGM not covered elsewhere
 - 6.1.CN is willing to stand for one more year after this one (if needed) making 4 years in total. He agreed to carry on with web and/or membership as necessary.
 - 6.2. The change of name agreed at the AGM had been recorded with Companies House, Charities Commission, Auditors, Banks, Insurers.
 - 6.2.1. The temporary company used to protect the new name will be closed down in August when 3 months had expired
 - 6.2.2.The new name requires a new logo and Mike Barlow, a graphic designer who is one of our members (and also a member of the Target Shooting Club) had volunteered to do this without charge. He had initially presented 16 ideas but just 2 had been brought forward to the meeting for further consideration. The meeting felt a hybrid of the two on offer would fit the bill and CN was charged with liaising with Mike to produce a final version.
 - 6.2.3. The Website needs updating but is awaiting new logo [CN]
 - 6.3.New Articles
 - 6.3.1. Companies House/ Charities Commission/ Auditors all informed
 - 6.3.2. Need to be added to our website and document store [CN]
 - 6.4. The introduction of subscriptions had been mooted at the AGM with no negative reaction. A proposal that we should introduce an annual subscription of £10 starting from 1st January 2018 was unanimously agreed by the meeting [CN]
- 7. Membership

- 7.1.One application received from Ian Russell of 44 Pegasus Way was confirmed by the meeting.
- 8. East Court Steering Meeting
 - 8.1.McIndoe Path cycle track no news
 - 8.2.Linear Coppicing not entirely successful but ACG had come to the rescue, clearing up brash.
 - 8.3.MSDC hadn't communicated (at all) regarding the safety work recently being carried out on the Holtye Track. Telling people beforehand would have prevented a lot of unnecessary concern.
 - 8.4. Extension of SANGS path no news
 - 8.5.Barratts obligation re Holtye Track no news
 - 8.6. Transparent P&L no news. This is top priority to get resolved.
 - 8.7.Parkrun weekly runs believed to be going ahead on the playing fields. If so, we need to keep an eye on damage, particularly in winter.
 - 8.8.14 instances of Anti Social behaviour on the Estate had been notified to the Police on 101 since November. This is most disappointing but there seems little that can be done to prevent these actions other than to keep reporting them.
 - 8.9.CN to try and set up a EGMEL/MSDC review meeting on September 18th. Also tell Dick Sweatman about our dissatisfaction.
 - 8.10.Next Steering Meeting is 4th December at HH
- 9. Finances [ND]
 - 9.1.All in good order. £17k in current account with £7k in reserves. All, apart from Stoolball, 2017 grants had been paid out.
 - 9.2.Investments doing well at £595k a 3% increase since April. There is no interest in changing our strategy from "low risk" to a higher risk level.
- 10. Property
 - 10.1.Lodge
 - 10.1.2. Costs for clearing the drains had been passed back to the tenant
 - 10.1.3.SB to look again at the Hollies near the back door to see if any more removal is necessary.
 - 10.2.EGTC are progressing Title of the Estate Rd which will help the parking situation.
- 11. Grants & Donations
 - 11.1.All paid except Stoolball
 - 11.2.Arrangement to Fund ACG in 2018 and beyond to be discussed between ND and Malcolm Lowe at ACG
 - 11.3.It is felt that we could increase our total grant level in 2018. LG/CR to consider and make suggestions.
- 12. Neighbours
 - 12.1.The Meet & Greet of our immediate neighbours on 6th June had gone very well with 63 attendees. CN had talked about who we are and what we do and Dave Terry (MSDC) had talked about their involvement. There were many questions afterwards about trees, leaves, fences, boundaries, etc, and whilst not all issues were resolved there and then it was felt that it had been a very worthwhile exercise. Big thanks to PT & Linda.
 - 12.2.CN/PT need to meet the Fosters of Gleave Close
 - 12.3. There had been some correspondence with Danielle Clarke of 55 Lancaster Drive who was concerned about coppicing & mud.

- 12.4.It was suggested that an annual letter drop to our neighbours would be a good opportunity to remind them who we are and how we hope they will behave.
- 12.5.In 2019 our Company would be 70 years old. This might represent an opportunity to do "something big"?
- 13. Projects
 - 13.1.No EGMEL projects ongoing at this time
 - 13.2.ACG though are talking to MSDC about building a dog agility course (near Owl Way) and setting up a compound next to their Container to offer logs (from coppicing) for donations
- 14. Insurance
 - 14.1.All up to date
- 15. Website & Publicity
 - 15.1. Migration to egmel started, but awaiting new logo (see 6.2.2 above)
- 16. Archives [CN]
 - 16.1. Philip Baker's archives awaited. To be passed to Anthony in the first instance.
- 17. Any Other Business
 - 17.1.ACG will be 20 years old in September and are considering a celebration.
 - 17.2.GS to coordinate tickets for SSAFA concert in November.
 - 17.3. After the meeting closed MF raised a query about the poor fencing on the PROW behind Estcots. Put on Agenda for next Meeting.
- 18. Dates of Subsequent Meetings
 - 18.1. Directors Meeting 04/2017, Wednesday November 22nd, Chequer Mead.