



## **East Grinstead Memorial Estate Ltd**

Registered Charity No 305211

Company No 468425

Registered office: East Court, College Lane, East Grinstead RH19 3LT

[www.egmel.co.uk](http://www.egmel.co.uk)

### **MINUTES OF THE 71st ANNUAL GENERAL MEETING**

The 71st Annual General Meeting of East Grinstead Memorial Estate Ltd was held on the Zoom web platform on Thursday 13th August 2020 at 7pm.

Because of the Covid-19 pandemic, government regulations made it impossible for members to gather together for the AGM. To ensure that legal requirements were met, the Board had decided to invite members to cast votes on five resolutions by proxy, with no physical attendance at the AGM permitted.

Only the Directors had been invited to this Zoom, web-based AGM, and their only role was to receive the proxy votes with no debate, or other business, allowed.

There were 4 Directors present on the Zoom platform and 2 Directors had tendered their apologies. 18 proxy votes had been received via the web-based Survey Monkey app, with one further hard-copy proxy vote being received from a member without internet access. All proxy votes had been verified by cross-checking members names with membership numbers.

#### **Resolution No. 1**

The annual report and financial statements for the year ended 31 December 2019 be received. **Resolution passed by 19 votes to nil.**

#### **Resolution No. 2**

Following retirement by rotation, Nigel Davis be reappointed as a Director of the Company. **Resolution passed by 19 votes to nil.**

#### **Resolution No. 3**

Following retirement by rotation, Christopher Russell be reappointed as a Director of the Company. **Resolution passed by 19 votes to nil.**

#### **Resolution No. 4**

Following retirement by rotation, Richard Sweatman be reappointed as a Director of the Company. **Resolution passed by 19 votes to nil.**

#### **Resolution No. 5**

Brooks and Co be reappointed as the Company's accountant and that the Board of Directors be authorised to set their fees. **Resolution passed by 19 votes to nil.**

There being no further business, the meeting was closed by the Chairman at 7.08pm.

C.P. Nunn  
Chairman