

## **EAST GRINSTEAD MEMORIAL ESTATE LTD**

Registered Charity No. 305211 Company No. 468425

### **MINUTES**

#### **DIRECTORS MEETING 04/2021**

7.45pm, Tuesday 13th July 2021

Held on Zoom web platform

1. Covid-19
  - 1.1. Social distancing is still required, hence this Zoom meeting.
2. Directors
  - 2.1. LR is in contact with a potential external candidate for the role of Treasurer.
3. Present: Baker, Barlow, Davis, Fisher, Funnell, Graysmark, Nunn, Richards, Russell, Phillips
4. Apologies for Absence: Stagg
5. Minutes of previous Directors Meeting 03/2021, 17th June 2021
  - 5.1. Item 15.2 "expiring" changed to "commencing"
  - 5.2. The 03/2021 Minutes would be signed, uploaded to the Cloud and, after redaction, uploaded to the web site.
6. Chair position
  - 6.1. As previously flagged up, CN officially tendered his resignation as Chair. He declared that, although his tenure had at some times been very challenging, he had enjoyed the role but felt that now was an appropriate time to hand over to someone with fresh ideas and energy. The Directors thanked him for his efforts. He said he was willing to remain as Secretary.
  - 6.2. At the previous Directors Meeting, the results of the search for a replacement Chair had been discussed and the Directors had agreed to give their full support to Lloyd Richards to take over this role.
  - 6.3. A motion to elect Lloyd Richards as Chair was proposed by Christopher Russell, seconded by Mike Barlow, and unanimously agreed by the Directors
7. Any other business
  - 7.1. None
8. Dates of Subsequent Meetings
  - 8.1. See 15.3 above

